

DARE TO DREAM CHILDREN'S FOUNDATION

VOLUNTEER OPPORTUNITY FORM

"No Man becomes rich unless he enriches others.".....Andrew Carnegie

PRINT NAME _____ **DATE** _____

PHONE (H) _____ **(O)** _____ **Cell** _____
(Fax) _____ **(E Mail)** _____

Please check the boxes in the categories you would like to volunteer:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Youth Programs | <input type="checkbox"/> Office/Administration | <input type="checkbox"/> Accounting | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Hospitality/Refreshments | | <input type="checkbox"/> Marketing | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> I am available _____ hours per month or more | | <input type="checkbox"/> Days <input type="checkbox"/> Evenings | <input type="checkbox"/> Weekends |

YOUTH PROGRAMS

- | | |
|--|---|
| <input type="checkbox"/> Pray for Youth | <input type="checkbox"/> Photographer |
| <input type="checkbox"/> Volunteer Coordinator | <input type="checkbox"/> Share Your story/Speaker |
| <input type="checkbox"/> Program Coordinator - On site (Schedule shelters, dates & speakers) | |
| <input type="checkbox"/> Team Captain at shelters | <input type="checkbox"/> Tutors - reading |
| <input type="checkbox"/> Encourager - Participate on a team to Visit Youth in shelters (minimum 3 x per month) | |
| <input type="checkbox"/> Singer <input type="checkbox"/> Musician <input type="checkbox"/> Clown | <input type="checkbox"/> Research job opportunities for youth |

OFFICE/ADMINISTRATION

- | | |
|---|---|
| <input type="checkbox"/> General Office Duties | <input type="checkbox"/> Collating Marketing Packets |
| <input type="checkbox"/> Set Up For Orientations | <input type="checkbox"/> Telephone Team |
| <input type="checkbox"/> Interview Volunteers | <input type="checkbox"/> Computer Consultant |
| <input type="checkbox"/> Check Volunteer References | <input type="checkbox"/> Computer/Data Entry |
| <input type="checkbox"/> Procedures Manual Coordinator/Update | <input type="checkbox"/> Act Database |
| <input type="checkbox"/> Thank You Notes | <input type="checkbox"/> Office '97 Experience <input type="checkbox"/> Excel <input type="checkbox"/> Word <input type="checkbox"/> PowerPoint |
| <input type="checkbox"/> Office Housekeeping | <input type="checkbox"/> Photo Inventory |
| <input type="checkbox"/> Photo Displays | <input type="checkbox"/> Web Page update |
| <input type="checkbox"/> Find Paper sources | <input type="checkbox"/> Newsletter & Invites |
| <input type="checkbox"/> Volunteer Recognition Committee | <input type="checkbox"/> Find Printers for our cards, flyers, invitations, etc. |

ACCOUNTING

- | | |
|---|---|
| <input type="checkbox"/> Grant Writing experience | <input type="checkbox"/> Write Thank You notes for donors |
| <input type="checkbox"/> Accounting Experience | <input type="checkbox"/> Donor coding & recording <input type="checkbox"/> Grant & Other Gift reporting |
| <input type="checkbox"/> Budget Experience | <input type="checkbox"/> Special Event recording |
| <input type="checkbox"/> Compile financial information for board meetings | <input type="checkbox"/> Prepare quarterly IRS 941 report |
| <input type="checkbox"/> Update office inventory | <input type="checkbox"/> Prepare End of Year Report/Audit preparations |
| <input type="checkbox"/> Prepare fund raising applications | |

SPECIAL EVENTS

- | | |
|--|--|
| <input type="checkbox"/> Special Event Coordinator (Chair or Co-chair) | <input type="checkbox"/> Media (TV, Print, Radio) Coordinator |
| <input type="checkbox"/> Getting Corporate sponsors | <input type="checkbox"/> Solicit for Prizes |
| <input type="checkbox"/> Silent Auction experience | <input type="checkbox"/> Public Relations - get a story! |
| <input type="checkbox"/> Ticket Sales Coordinator | <input type="checkbox"/> Design - Posters, Invitations, Flyers |
| <input type="checkbox"/> Video Coverage of event | <input type="checkbox"/> Prepare Mail-outs |
| <input type="checkbox"/> Create a Book Signing for Founder | |

HOSPITALITY/REFRESHMENTS

- Hospitality Coordinator
- Cater an event or reception
- Volunteer Recognition event
- Provide a donated double sheet cake at Youth event
- Volunteer Rally leader
- Provide refreshments at meetings

MARKETING

- Newsletter production
- Work on coordinating a marketing video
- Volunteer at Trade Shows
- Work on Presentation Visuals
- Provide Media coverage: Print, TV, and Radio
- Brochure Production
- Display Production
- Find T-shirt sponsor
- Design Invitations, Tickets, Posters & Flyers
- "Like" us on Face book

I will secure a **DTD speaking engagement** at:

- My Church _____
- My Club _____
- My Company _____
- Other _____

FUNDRAISING

- Telephone solicitation
- I will seek out In-kind Donations
- I will inquire about my company's **Employee Giving Campaign** - to include Dare to Dream Foundation
- I will solicit my company for a donation
- Write Grants
- Research and solicit Planned Giving
- I will see if my company has matching funds

I will work on a fundraiser:

- My Church _____
- My Club _____
- My Company _____
- Other _____

I will make a one-time donation of: \$ _____ \$20 donation for *She Dares to Dream*—Autobiography

- Charge my Visa Master Card
- Card Number _____ Expiration Date _____

I will make a Memorial Donation of: \$ _____ In Memory Of _____

I will make an Honorarium Gift of: \$ _____ In Honor Of _____

I will sponsor \$15 for a T-shirt for a child I would like to buy a T-shirt (\$15)

GROCERY CARD PROGRAM

1% of your grocery shopping can be donated to Dare to Dream by the store at no cost to you. Go to the **To Donate** section of our website for Tom Thumb form, Kroger instructions on how to register your card, and call Dare to Dream to get Albertson's tag for your key chain. Call 214—599—9563 www.daretodream-dallas.org

HOW MY COMPANY/CHURCH/CIVIC GROUP CAN HELP DARE TO DREAM:

- Go to www.onecause.com and earn up to 20% with online shopping. Select Dare to Dream Children's Foundation
- Order Dream T-shirts (\$15.00 each)
- Provide a Trade Show booth for DTD at your convention
- Write an "article" ad for our Newsletter
- Adopt DTD for your Christmas giving
- Inquire about "lending an employee to DTD"**

You can donate online or make checks payable to: DARE TO DREAM CHILDREN'S FOUNDATION
 Mail form to: 6310 LBJ Freeway, Suite 111, Dallas, Texas. 75240
www.daretodream-dallas.org dtcdfnd@aol.com